**Lawton Memorial Library Board Meeting**

**Regular Board Meeting Tuesday, June 4, 2024**

\*5:15 p.m. Chair Barbara Melvin called the meeting to order at the Lawton Memorial Library. Roll call was taken with all board members present: Melvin, Gail Muller, Gwendolyn Hatfield, Georgia Everson, Donna Niles, Carol Persons, and Kimberly Walker. Also present was Librarian Lisa Ahler.

\*Verification of posting at the Bank, Post Office, and Village Office on June 3, 2024, was given.

\*Niles moved, Hatfield seconded to approve the minutes from the March 26, 2024, meeting. (Carried).

\*Financial report: Reviewed the report from 1/1/2024 through 5/31/2024. The operating balance is $55,479.40. Carol did some figuring on this, and this is approximately $7,925 a month to year end. Wages, utilities, and phone costs are about $5,900, leaving $2,000+ a month for books, supplies, etc. The regular savings has $9,053.89, plus the 3 CDs of $4,118.42, $32,078.31, and $12,000.00. CD# 2, for $4,118.42, matured on 6-2-2024. It’s currently at 2.1% interest and was set at 18-months. The bank no longer offers an 18-month CD, so it would renew for 24 months at 2.5%. The Farmers State Bank has a special CD offer right now, with a $10,000 minimum deposit, for 11 months at 5.35%. Hatfield moved, Muller seconded to take the amount needed from the regular savings to add to CD# 2, to make $10,000 for the special CD at the FSB. (Carried). Hatfield moved, Everson seconded to approve the financial report. (Carried).

\*Director/Statistical Report:

\*\*Lisa passed out a sheet with the statistics for March and April on circulation, patrons in the library, community room use, and the various groups. Also, the revenue numbers for fines, copies, and faxes.

\*\*Storytime wrapped up until October.

\*\*Dana is off now, and Becky is filling in as planned.

\*\*Summer Reading is underway, going from June 3rd-July 31st.

\*\*WRLS is sponsoring a “Get Stamped-Library Passport Challenge”, which encourages patrons to visit other libraries throughout the summer. They will be supplying the prizes.

\*\*Our website is being rebuilt at no cost by a WRLS contracted professional. Hoping to go live by the end of summer.

\*\*We’re getting a Pearl People counter with grant money through WRLS. It comes with an App to monitor door usage. The App is free the first year, then it’s an annual cost of $285.

\*\*The Vernon County Reads author is Jennifer Chiaverini from Madison. The program is August 15th in Westby at the Performing Arts Center.

\*\*The Friends donated $500 towards Summer Reading and Vernon County Reads.

\*\*We are to receive guidance from WRLS on announcing our new ILS, which includes posters, flyers, press releases, etc. The Go Live date is September 18th. Many libraries are planning on being closed. The board agreed we will be, too.

\*\*Been busy weeding. May have a book sale in August.

\*\*Reviewed numbers on the Dementia, Night Sky, and “7 Actions to Help Birds” programs.

\*\*The Sip & Chat has decided to meet through the summer.

\*\*Working on scheduling a program with Kristin Hillman on “Intentional Living at End of Life” and an Elder Benefit Specialist at the ADRC will be doing a talk on Medicare in July.

\*Friends Update: Carol said the first Music in the Park had about 60 people. They have one more at the end of June and will be doing food for the 4th of July Music in the Park. They’re planning to help with the book sale in August and donated to the Summer Reading program and the video system.

\*Business:

\*\*Mary Peters cleaning assessment: She is doing a wonderful job. Her 3-month probationary period is up. Niles moved, Persons seconded to approve a $2.00 an hour pay raise. (Carried).

\*\*Bob Goonin Palestine/Israel Program proposal: Lisa was contacted by him to do a discussion on this topic. The board read through a letter he submitted. After discussion, the Board has not made a decision yet because they need to review the Library Meeting Room Usage Policy. As this is a public building, we must remain neutral and cannot support one side. It is not our responsibility to represent the other side.

\*Public comments: None.

\*The next meeting was scheduled for July 30, 2024, at 5:15 p.m.

\*Niles moved, Persons seconded to adjourn. (Carried). Adjourned at 6:11 p.m.

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Kimberly Walker, Village Clerk/Treasurer